

Technology Competency Set

Met – Please provide examples of exceptional work	Partially met – Please be specific about the incomplete areas and further work that should be done	Not met – Please be specific about the competencies that are not achieved	Assessment
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1. General trends in technology	The candidate provides sufficient evidence that he/she knows the general trends, standards, and developments in technology applications for library functions and services.	The candidate provides partial evidence that he/she knows the general trends, standards, and developments in technology applications for library functions and services.	The candidate does not provide evidence that he/she knows the general trends, standards, and developments in technology applications for library functions and services.
2. Relevant applications of technology for the public	The candidate provides sufficient evidence that he/she knows the role and responsibility of libraries for introducing relevant applications of technology, including digital literacy, to the public.	The candidate provides partial evidence that he/she knows the role and responsibility of libraries for introducing relevant applications of technology, including digital literacy, to the public.	The candidate does not provide evidence that he/she knows the role and responsibility of libraries for introducing relevant applications of technology, including digital literacy, to the public.
3. Data integrity and user confidentiality	The candidate provides sufficient evidence that he/she knows basic principles and best practices to ensure the integrity of data	The candidate provides partial evidence that he/she knows basic principles and best practices to ensure the integrity of data and the	The candidate does not provide evidence that he/she knows basic principles and best practices to ensure the integrity of data and the

	and the confidentiality of user activities.	confidentiality of user activities.	confidentiality of user activities.
4. Use of technology by diverse groups	The candidate provides sufficient evidence that he/she knows concepts and issues concerning the appropriate use of technology by different user groups.	The candidate provides partial evidence that he/she knows concepts and issues concerning the appropriate use of technology by different user groups.	The candidate does not provide evidence that he/she knows concepts and issues concerning the appropriate use of technology by different user groups.
5. Flexibility	The candidate provides sufficient evidence that he/she demonstrates flexibility in adapting to new technology.	The candidate provides partial evidence that he/she demonstrates flexibility in adapting to new technology.	The candidate does not provide evidence that he/she demonstrates flexibility in adapting to new technology.
6. Train users	The candidate provides sufficient evidence that he/she is able to assist and train users to operate public equipment, connect to the Internet, use library software applications, and access library resources and services from remote locations.	The candidate provides partial evidence that he/she is able to assist and train users to operate public equipment, connect to the Internet, use library software applications, and access library resources and services from remote locations.	The candidate does not provide evidence that he/she is able to assist and train users to operate public equipment, connect to the Internet, use library software applications, and access library resources and services from remote locations.
7. Use technology with content and resource tools	The candidate provides sufficient evidence that he/she knows the role of technology in creating, identifying, retrieving, and accessing information resources and demonstrate	The candidate provides partial evidence that he/she knows the role of technology in creating, identifying, retrieving, and accessing information resources and demonstrate facility	The candidate does not provide evidence that he/she knows the role of technology in creating, identifying, retrieving, and accessing information resources and demonstrate

	facility with appropriate information discovery tools.	with appropriate information discovery tools.	facility with appropriate information discovery tools.
8. Troubleshooting	The candidate provides sufficient evidence that he/she performs basic troubleshooting of technical problems and resolves or refers those problems as appropriate.	The candidate provides partial evidence that he/she performs basic troubleshooting of technical problems and resolves or refers those problems as appropriate.	The candidate does not provide evidence that he/she performs basic troubleshooting of technical problems and resolves or refers those problems as appropriate.
9. Assistive technologies	The candidate provides sufficient evidence that he/she accesses and uses basic assistive technologies, where appropriate, to ensure that all users have equitable access to technology.	The candidate provides partial evidence that he/she accesses and uses basic assistive technologies, where appropriate, to ensure that all users have equitable access to technology.	The candidate does not provide evidence that he/she accesses and uses basic assistive technologies, where appropriate, to ensure that all users have equitable access to technology.