

## Adult Readers' Advisory Competency Set

Met – Please provide examples of exceptional work	Partially met – Please be specific about the incomplete areas and further work that should be done	Not met – Please be specific about the competencies that are not achieved	Assessment
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1. Know the library's collection	The candidate provides sufficient evidence that he/she knows the library's collection and where to locate materials by type and genre.	The candidate provides partial evidence that he/she knows the library's collection and where to locate materials by type and genre.	The candidate does not provide evidence that he/she knows the library's collection and where to locate materials by type and genre.
2. Familiar with popular and classic fiction	The candidate provides sufficient evidence that he/she has a general familiarity with popular and classic fiction, including a knowledge of authors, various fiction genres, and popular current nonfiction.	The candidate provides partial evidence that he/she has a general familiarity with popular and classic fiction, including a knowledge of authors, various fiction genres, and popular current nonfiction.	The candidate does not provide evidence that he/she has a general familiarity with popular and classic fiction, including a knowledge of authors, various fiction genres, and popular current nonfiction.
3. Know basic tools for classic and popular music	The candidate provides sufficient evidence that he/she knows and uses basic reference and review tools for classic and popular music.	The candidate provides partial evidence that he/she knows and uses basic reference and review tools for classic and popular music.	The candidate does not provide evidence that he/she knows and uses basic reference and review tools for classic and popular music.
4. Know basic tools for film genres	The candidate provides sufficient evidence that	The candidate provides partial evidence that	The candidate does not provide evidence that

	he/she knows and uses basic reference and review tools for film genres.	he/she knows and uses basic reference and review tools for film genres.	he/she knows and uses basic reference and review tools for film genres.
5. Know formats and resources for persons with disabilities	The candidate provides sufficient evidence that he/she knows formats and resources appropriate for persons with disabilities affecting vision, hearing, or understanding.	The candidate provides partial evidence that he/she knows formats and resources appropriate for persons with disabilities affecting vision, hearing, or understanding.	The candidate does not provide evidence that he/she knows formats and resources appropriate for persons with disabilities affecting vision, hearing, or understanding.
6. Use readers' advisory tools	The candidate provides sufficient evidence that he/she knows and uses online and print adult readers' advisory tools and reviewing sources including current and emerging social media sites and techniques.	The candidate provides partial evidence that he/she knows and uses online and print adult readers' advisory tools and reviewing sources including current and emerging social media sites and techniques.	The candidate does not provide evidence that he/she knows and uses online and print adult readers' advisory tools and reviewing sources including current and emerging social media sites and techniques.
7. Describe plots of books, films, and other media	The candidate provides sufficient evidence that he/she can briefly and succinctly describe the plot of a book, film, or other media and its appeal.	The candidate provides partial evidence that he/she can briefly and succinctly describe the plot of a book, film, or other media and its appeal.	The candidate does not provide evidence that he/she can briefly and succinctly describe the plot of a book, film, or other media and its appeal.
8. Make recommendations without judging	The candidate provides sufficient evidence that he/she can make recommendations without judgment regarding reading, listening, or viewing	The candidate provides partial evidence that he/she can make recommendations without judgment regarding reading, listening, or viewing preference.	The candidate does not provide evidence that he/she can make recommendations without judgment regarding reading, listening, or viewing

	preference.		preference.
9. Assist users to find specific titles	The candidate provides sufficient evidence that he/she can respond to inquiries from, communicate with, and assist users with finding specific titles in their preferred format whether print, media, e-books, online, or other available formats.	The candidate provides partial evidence that he/she can respond to inquiries from, communicate with, and assist users with finding specific titles in their preferred format whether print, media, e-books, online, or other available formats.	The candidate does not provide evidence that he/she can respond to inquiries from, communicate with, and assist users with finding specific titles in their preferred format whether print, media, e-books, online, or other available formats.
10. Develop programs based on library collections	The candidate provides sufficient evidence that he/she assists in developing, promoting, and implementing programs based on the library collections, such as book discussions, summer reading programs, film, and media programs and cooperating with community groups as appropriate.	The candidate provides partial evidence that he/she assists in developing, promoting, and implementing programs based on the library collections, such as book discussions, summer reading programs, film, and media programs and cooperating with community groups as appropriate.	The candidate does not provide evidence that he/she assists in developing, promoting, and implementing programs based on the library collections, such as book discussions, summer reading programs, film, and media programs and cooperating with community groups as appropriate.
11. Compile resource lists	The candidate provides sufficient evidence that he/she assists in compiling resource lists and displays of books, recordings, films, websites, and emerging media by genre, historical period,	The candidate provides partial evidence that he/she assists in compiling resource lists and displays of books, recordings, films, websites, and emerging media by genre, historical period, subject, author, composer,	The candidate does not provide evidence that he/she assists in compiling resource lists and displays of books, recordings, films, websites, and emerging media by genre, historical period, subject, author, composer,

	subject, author, composer, or director.	or director.	or director.
12. Suggest additions to the collection	The candidate provides sufficient evidence that he/she suggests additions to the collection based on trends in materials requested and borrowed.	The candidate provides partial evidence that he/she suggests additions to the collection based on trends in materials requested and borrowed.	The candidate does not provide evidence that he/she suggests additions to the collection based on trends in materials requested and borrowed.