

Certified Public Library Administrator Program (CPLA)  
American Library Association-Allied Professional Association (ALA-APA)  
50 East Huron  
Chicago, IL 60611  
312-280-2424  
312-280-5297 (fax)  
cpla@ala.org

### Certified Public Library Administrator Program Application Form

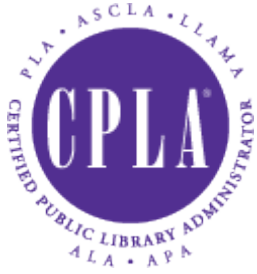
1.  I verify that I meet the minimum education and supervisory experience criteria listed above for the CPLA program. I understand that if I submit this application and do not meet the minimum criteria, I will forfeit the application fee.

#### You must have:

- A graduate degree in library and information studies from a program [accredited by the American Library Association](#); **or**
- A master's level program in library and information studies accredited or recognized by the appropriate national body of another country; **or**
- A master's degree with a specialty in school library media from an educational unit [accredited by the National Council for the Accreditation of Teacher Education](#) (for school library media specialists only); **and**

- a **minimum of three years of experience in a public library position that included or includes supervisory and administrative duties.** - [Definition of supervisory experience](#) - [Definition of a public library](#)

2. Name, last:
3. Name, first:
4. Name, middle initial (1-letter):
5. Name under which you obtained your MLS, if different:
6. Home address:  
Street:   
City:  State (2-letter):  Zip:
7. Preferred Phone number:
8. Best time to be contacted:
9. Preferred E-mail address:
10. Name of employer:



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11. Employer address:

Street:

City:  State (2-letter):  Zip:

12. Name of graduate institution (ALA-accredited or recognized):

13. Address of graduate institution:

Street:

City:  State (2-letter):  Zip:

14. Year of degree attainment:

15. ALA Member ID (if applicable):

16. Number of years in management **in public libraries**:  (numbers only, please)

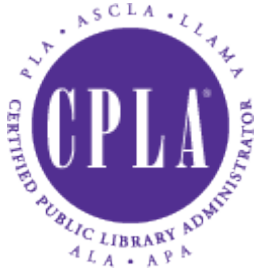
17. Highest number of employees managed at one time:  (numbers only, please)

18. Category of workers supervised (check all that apply)

- Librarians
- Support Staff/paraprofessionals
- Other professionals (IT, HR)
- Volunteers
- Other

19. Area supervised (check all that apply)

- Reference
- Circulation
- Cataloging
- Branch
- Main library
- Other



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20. **Career Goals: How might the CPLA program affect or enhance your career?** (200 words or less):

21. Have you already taken an ALA-APA Approved CPLA Course?  a. Yes  b. No

22. Did a CPLA candidate recommend the program to you? If so, please list the candidate's name

23. My library serves the following population size:

- less than 10,000
- 10,000-24,999
- 25,000-99,999
- 100,000-499,999
- 500,000 or more

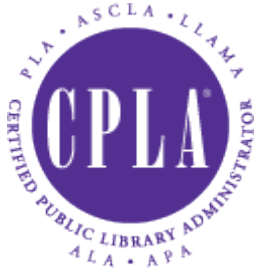
FEES to participate in the CPLA Program (non-refundable). These fees do not include individual course fees.

\$250 for American Library Association members

\$350 for non-ALA members

Payment information:

- Sending a check by mail (Make checks payable to ALA-APA)



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**By entering your credit card information in the below, you are authorizing ALA-APA to charge the appropriate application fees above.**

Visa/Mastercard/American Express

Cardholder's Name:

Account Number:

Expiration Date:  (MM/YY)

**Optional - [Credit Card Authorization Form](#) (to be faxed) for applicants and CPLA Candidates who are Submitting for Course Completion Reviews.**