

Collections Competency - Course Map

Instructions:

Please complete each section under each competency. If the course(s) does not cover that competency, please indicate no coverage in the map.

Mapping multiple courses? If your program covers the competencies in two or more courses, please complete information for all courses in Part One. In addition, if you are describing two or more courses, under the individual competencies, please indicate which course you are describing by including its course number.

Definitions:

Methods mean any material that you present to cover the content of a particular competency. Methods could include lectures, power point presentations, video or/and audio presentations, field trips, or guest speakers.

Readings includes any text material assigned to your students. We understand that many instructors change the readings frequently. For the purpose of the map, please include the course's most current reading assignments. If you assign chapters in a textbook, please include the title of that chapter. Readings also include any viewing or reading of videos or other artifacts.

Assignments include any activities that you require students to complete. The summary assessment should also list the assignments. If you require discussion board posts, please give the topic of that discussion assignment. For the purpose of the map, please include the course's most current board topics. We understand that many instructors change discussion boards assignments as needed.

Assessments include any way that you use to evaluate if students have mastered that particular competency. For example, if a final exam includes questions about a competency, then include "final exam" on the map. You do not need to include the particular questions.

Part One: Course Information

If the course syllabus contains this information, you do not have to repeat the information in Part One.

Course Description:

Course Outcomes or Student Learning Outcomes:

Description of each assignment:

Description of each assessment:

Description of how students interact with the instructor and with each other:

Part Two: Competency-Course Map

Competency 1: Library Support Staff know how to use integrated library systems, other appropriate online tools, and data to manage collections.

Methods:

Readings:

Assignments

Assessments:

Competency 2: LSS know the basic principles of collection development and management.

Methods:

Readings:

Assignments:

Assessments:

Competency 3: LSS assist with decisions regarding selection, de-selection, retention, and replacement of all types of library resources.

Methods:

Readings:

Assignments:

Assessments:

Competency 4: LSS know the basic principles and can apply the appropriate procedures to the processes that provide users access to a wide variety of content.

Methods:

Readings:

Assignments:

Assessments:

Competency 5: LSS know the various ways in which content, in multiple formats, is produced and distributed to libraries.

Methods:

Readings:

Assignments:

Assessments:

Competency 6: LSS understand the value of resource sharing agreements and apply them to collection decisions.

Methods:

Readings:

Assignments:

Assessments:

Competency 7: LSS know and can use the recognized standard evaluative sources to assist with collection development.

Methods:

Readings:

Assignments:

Assessments:

Competency 8: LSS know the principles and basic practices regarding the preservation of library resources.

Methods:

Readings:

Assignments:

Assessments:

Competency 9: LSS apply appropriate methods and techniques for accurate preparation of library resources.

Methods:

Readings:

Assignments:

Assessment:

Competency 10: LSS can explain and apply policies regarding library collections.

Methods:

Readings:

Assignments:

Assessment: