

ALA-APA  
Meeting of the Certified Public Library Administrator Program (CPLA)  
Certification Review Committee  
Monday, June 26, 2006, 4:00 PM  
Hilton Hotel, Durham Room

At the meeting on Friday, June 23, the CRC reviewed 11 applications from potential candidates, and approved 10; and three applications from potential providers, and approved two.

The CPLA CRC meeting was chaired by Eva Poole. Members in attendance were Linda Mielke, Eva Poole, and Denise Zielinski.

Members of CRC reviewed the **Marketing Plan** and agreed on the following action items:

Deadline for receipt of new applications for applicants and providers is set for August 10, 2006 and again on January 5, 2007. The next CPLA CRC reviews are scheduled for August 31, 2006 and January 19, 2007 during ALA Midwinter.

Paid ads should be released in July 2006 in the following publications: *Public Libraries* and *YALSA Newsletter*.

Free ads should also be released in July 2006 on the ALA-APA website, PLA Cluster member lists, *The Voice*, the ALTA Newsletter, *Library Worklife: HR E-News for Today's Leaders*, WebJunction, and the mailing lists of LAMA and ASCLA, and the PLA E-News. In addition, Jenifer should post ads and press releases on other ALA related email lists, like Member Forum and ALA News, and division blogs like PLA's.

Jenifer and committee members should work on attending the large state conferences and discussing the CPLA.

Make sure ads appear in the Cog Notes at every ALA Annual Conference.

Jenifer should print her same wonderful article that she has already written for publication in *American Libraries* in July 2006.

Members reviewed the **CPLA Course Completion Form** and recommended that it stay as is, even though there was some concern expressed about the term "standard" instead of "competency".

Members agreed to allow PALINET the opportunity to replace the **instructor, John Iliff**, who recently died if a vita for his replacement is submitted.

Discussion:

Are courses approved on a per instructor, per course or per curriculum basis? How does the committee handle extenuating circumstances?

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1. If an instructor is no longer able to teach a course *and* the same curriculum will be used - the provider must submit the new instructor's credentials within the approval year; no fees.
2. If an instructor is no longer able to teach a course *and* the new instructor revises the curriculum - the provider must resubmit the entire proposal with fees.
3. If changes occur beyond the approval year - the provider must resubmit the entire proposal with fees.

For changes within the approval year:

Instructor	Institution	Curricula	Fees
New	New	New	\$350
Approved	New	New	\$350
Approved	New	Approved	\$350
New	Approved	New	\$350
New	Approved	Approved	None
Approved	Approved	New	\$350
Approved	Separated from	Approved	None